

ANNUAL PROCUREMENT PLAN 2023-2024
Motor Transport and Central Workshop Section
Movement Storage & Silo Division
Directorate General of Food

Budget: Revenue

Ministry/Division : Ministry of Food
 Agency : Director (Movement Storage & Silo), Directorate General of Food
 Head of Procurement Entity : Director General, Directorate General of Food, Dhaka.

Sl No	Description/Procurement of Goods	Unit	Quantity	Procurement Method	Contract Approving Authority	Source of Fund	Estimated Cost, Tk. (x1000)	Time Code for Process	Invite/Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total time to contract Signature	Time for completion of Contract	
1	Engine	Nos.	4	RFQ/LTM	6	7	8	9	10	11	12	13	14	15	16	17	
2	Motor Vehicle Overhauling	Nos.	6	RFQM or LTM	HOPE	GOB	100.00	Planned Dates	Procurement would be done through Request for Quotation (RFQ) at the time of requirement.								10 days
3	Tyres	Nos.	12	Do				Planned Days	Do								
4	Battery	Nos.	34	Do				Do									
5	High Pressure Jeep Washer with accessories	Nos.	13	Do				Do									
6	Seat Cover	Set	9	Do				Do									
7	Installation of Vehicle Tracker in Official Transport	Set	17	RFQ	Actual Dates	Do	Do	Do	Do	Do	Do	Do	Do	Do	Do	Do	
8	Miscellaneous	Nos.	As per requirement	RFQ/Voucher (DPM)	HOPE	GOB	5.00	Planned Dates	Procurement would be done through Request for Quotation (RFQ) at the time of requirement.								10 days
9	Lubricants: Engine Oil, Brake Fluid, Gear Oil, Power Oil, Grease	Ltr	500	RFQM or LTM	HOPE	GOB	18.00	Planned Dates	Procurement would be done through agreement with the respective filling station.								10 days
10	Fuel: CNG	M ³	44,250	DPM	HOPE	GOB	18.00	Planned Dates	Procurement would be done through agreement with the respective filling station.								10 days

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1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17		
	Octane Diesel	Ltr	15,500				55,00	Planned Dates										
		Ltr	30,000					Actual Dates										
2	Vehicle Purchase (Jeep)	Nos.	08	DPM/OTM	HOPE	GOB	4,20,00	Planned Dates	Feb 29, 2024	March, 2024	April, 2023	May, 2024	June 15, 2024					
								Planned Days	0	21	21	7				60 days		
								Actual Dates										
3	Vehicle Purchase (Motor Cycle)	Nos.	100	DPM/OTM	HOPE	GOB	140,00	Planned days	Procurement would be done through DPM at the time of requirement.								30 days	60 days
								Actual Dates										
4	Other tools & Equipments	Nos.	As per requirements	RFQM or LTM	HOPE	GOB	5,00	Planned Dates	Procurement would be done through Request for Quotation (RFQ) at the time of requirement.								1 month	10 days
								Planned Days										
								Actual Dates										
5	Vehicle Registration	Nos	16	Will be paid to BRTA	HOPE	GOB	14,00	---	Registration expense depends on procurement of new vehicles.									

Md. Reajul Alam
13.02.24
Deputy Director
Motor Transport and Central Workshop Section
Movement Storage & Silo Division
Directorate General of Food, Dhaka

Md. Main Uddin
13.02.24
Additional Director (Movement)
Movement Storage & Silo Division
Directorate General of Food, Dhaka

Reza Mohammad Mohasin
Director
Movement Storage & Silo Division
Directorate General of Food, Dhaka

Md Shakhawat Hossain
Director General (Grade-I)
Directorate General of Food,
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Approved By

13.02.24