

Government of the People's Republic of Bangladesh
Directorate General of Food
Procurement Division
External Procurement Section
16, Abdul Gani Road, Dhaka-1000.
Website: www.dgfood.gov.bd

Memo No.13.01.0000.093.46.008.21. 224

Date: 11/04/2022

International Notice for Enlistment (Rice and Wheat)


Applications for enlistment are hereby invited from the potential suppliers/firms from both home and abroad to participate in the International Tenders/Quotations to be invited by the Directorate General of Food for importing **rice & wheat for the fiscal year 2022-2023 and 2023-2024**. Applications, addressing the undersigned, must be submitted on the letter head pad of the firms with following details and documents:


1. A brief overview of the firm;
2. Name of the Major Banks extending credit facilities (if any);
3. List of the countries having strong bondage for sourcing rice and wheat;
4. Copy of the incorporation certificate;
5. Copy of the valid commercial (Import/Export) Licence;
6. Copy of Tax/ VAT registration certificate;
7. Copy of the membership certificate of respective country's Chamber of Commerce/Business Association (if any);
8. Copy of the membership certificate of GAFTA (if any);
9. Copy of Letter of Credit and related documents against successful export/supply of rice and wheat in the last five years;
10. Local (Bangladeshi) agents submitting applications for their foreign principals must submit the letter of authorization from the concerned principals;
11. Bank Draft/ Pay Order amounting to Tk- 5000/- (Five Thousand) or USD 60 (Sixty) as enlistment fee (separately for rice and wheat).

N.B.: Applicant will have to apply separately to be enlisted for supply of rice and wheat. Suppliers/Firms already enlisted with Directorate General of Food will have to apply again separately to be enlisted for supply of rice and wheat.

Applications must be submitted in the following place on or before 28/04/2022 from 9-00 am to 03 pm BST.

Procurement Division,
Directorate General of Food,
Room No. 505, 5th floor,
Khadya Bhaban,
16, Abdul Gani Road,
Dhaka- 1000. Bangladesh.


11.04.2022
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11.4.22