

Government of the People's Republic of Bangladesh  
Directorate General of Food  
Procurement Division  
16, Abdul Gani Road, Dhaka-1000.  
Website: www.dgfood.gov.bd

Memo No.13.01.0000.093.46.008.21. 2795

Date: 07/09/2021

### International Notice for Enlistment (Wheat)

Applications for enlistment are hereby invited from the potential firms from both home and abroad to participate in the International Tenders/ Quotations to be invited by the Directorate General of Food for importing wheat for the fiscal year 2021-2022. Applications, addressing the undersigned, must be submitted on the letter head pad of the firms with following details and documents:

1. A brief overview of the firm;
2. Name of the Major Banks extending credit facilities (if any);
3. List of the countries having strong bodega for sourcing wheat;
4. Copy of the incorporation certificate;
5. Copy of the valid commercial (Import/Export) Licence;
6. Copy of Tax/ Vat registration certificate;
7. Copy of the membership certificate of respective country's Chamber of Commerce/Business Association (if any);
8. Copy of the membership certificate of GAFTA (if any);
9. Copy of Letter of Credit and related documents against successful export/supply of wheat in the last five years;
10. Local (Banladeshi) agents submitting applications for their foreign principals must submit the letter of authorization from the concerned principals;
11. Bank Draft/ Pay Order amounting to Tk- 10000/- (TakaTen Thousand) or equivalent USD as enlistment fee.

Applications must be submitted in the following place on or before 21/09/2021 from 9-00 am to 04 pm BST.

**N.B. Suppliers who have been enlisted already for the fiscal year 2021-2022 need not apply again.**

Procurement Department,  
Directorate General of Food,  
Room No.513, 5th floor,  
Khadya Bhaban,  
16, Abdul Gani Road.  
Dhaka- 1000. Bangladesh.

  
07.09.2021  
(Raihanul Kabir)

Director Procurement  
Directorate General of Food  
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7.9.21