

Government of the People's Republic of Bangladesh
Directorate General of Food
Procurement Division
16, Abdul Gani Road, Dhaka-1000.
Website: www.dgfood.gov.bd


International Notice for Enlistment

Applications for enlistment are hereby invited from the potential firms from both home and abroad to participate in the International Tenders/Quotations to be invited by the Directorate General of Food for importing wheat/rice for the fiscal year 2021-2022. Applications, addressing the undersigned, must be submitted on the letter head pad of the firms with following details and documents:

1. Name of the firm:
2. Full Address:
3. A brief overview of the firm:
4. Name of the Major Banks extending credit facilities:
5. List of the countries having strong bondage for sourcing wheat and rice:
6. Copy of the incorporation certificate:
7. Copy of the valid commercial (Import/Export) Licence:
8. Copy of Tax/ Vat registration certificate:
9. Copy of the membership certificate of respective country's Chamber of Commerce:
10. Copy of the membership certificate of GAFTA:
11. Copy of the documents having minimum financial capacity worth 2 million USD or equivalent (in credit limit, liquid asset etc.):
12. Annual export turn over of wheat and rice in terms of quantity and value in USD in the last 10 years in the global market:
13. Copy of Letter of Credit and related documents against successful export/supply of at least 50000 MT of wheat/ rice in the last five years with performance certificate issued by the actual buyer (public/private):
14. Copy of documents on Litigation history of last 5 (five) years (if any):
15. A Statement of non-performance in the last 5 years (if any):
16. A letter from the transacting bank assuring credit facilities covering 20 to 30 million USD if the applicant is awarded supply order:
17. Notarized copy of audit report/ balance sheet of the firm for last two years:
18. Local (Banladeshi) agents submitting applications for their foreign principals must submit the letter of authorization from the concerned principals:
19. Bank Draft/ Pay Order amounting to Tk- 10000/(TakaTen Thousand) or equivalent USD as enlistment fee.

Applications must be dropped in the box to be kept in the following place on 17/06/2021 from 9-00 am to 01 pm BST.

Office of the Director,
Procurement Department,
Directorate General of Food,
Room No.501, 5th floor,
Khadya Bhaban,
16, Abdul Gani Road.
Dhaka- 1000, Bangladesh.


20.05.2021
(Md. Raihanul Kabir)
Director Procurement
Directorate General of Food
16, Abdul Gani Road, Dhaka.
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